



UNITED STATES ARMY WARRANT OFFICERS ASSOCIATION
Arizona Silver Chapter



EXCOM Meeting Minutes

08 January 2009

- Call to Order – CW3-R Gill at 1140.
- Pledge of Allegiance – CW4 (P) Winter
- Verification of Quorum: – CW3-R Bowen verified

ATTENDEES

Members

CW3-R Bowen	CW3-R Gill
CW5-R James	CW4-R Whealy
CW3-R Newcomer	CW3-R Sallee
Ms. Darlene Gill	CW4 (P) Winter
CW4-R Wisniewski	CW4-R Preuss

Guests

SGM-R Leo J. Pimple	Ms. Angie Moncur, FHU PAO
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- **Approval of Minutes of last Meeting** – CW3-R Bowen made the motion to accept the minutes as posted on the web, CW4-R. Preuss seconded the motion and the motion carried – minutes accepted as posted.
- **Approval of Treasurer’s Report** - Subject to audit. The revised financial report is attached at appendix A. This attachment reflects corrections to previous reports submitted in November and December 2008.

Balance 08 December 2008	\$7,643.48	
Income	\$0.00	
Expenses	\$1.00	
Balance 08 January 2009		\$7,642.48

Other:



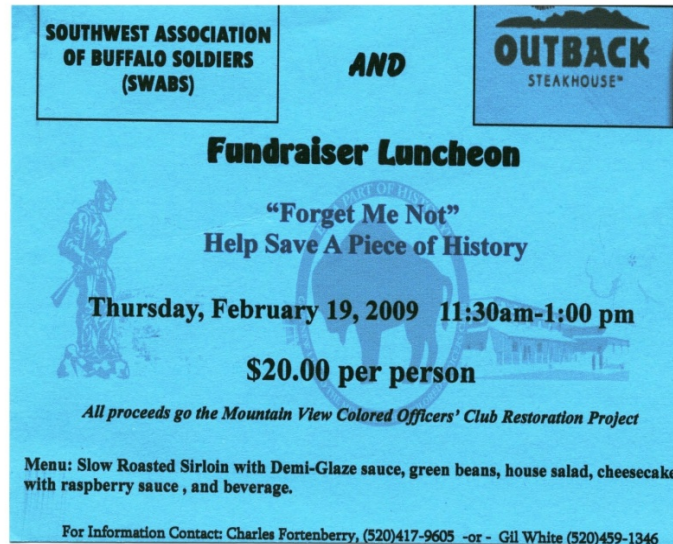
- President, CW3-R Gill administers the oath of office to our two newly appointed Directors: CW3-R Sallee, Director Public Affairs; and CW4-R Wisniewski, Director Community and Veterans Affairs at the monthly EXCOM meeting.

Welcome aboard Gentlemen!

Committee Reports:

- **Membership** – CW3-R Bowen reported that the chapter has 92 Members and 27 affiliated members for 119 members on the rolls.
- **Publicity** –
 - CW3-R Sallee and CW3-R Gill contacted the Sierra Vista Herald, the Mountain View News, and the Fort Huachuca Public Affairs Officer earlier in the week.

- CW3-R Sallee prepared and presented two press releases covering the period through February 2009. He assumed that as soon as the Guest Speaker for March has accepted, he will post the third month as well. Arrangements are being made to add the announcements on the Commanders Channel to further announce the viability of the Silver Chapter and to announce upcoming events. Below is a calendar of the projected events for the calendar year 2009.
- CW3-R Sallee did not propose a budget for 2009
- **Community and Veterans Affairs – CW4-R Wisniewski**
 - **Joint Service Club of Sierra Vista (JSVSV) – CW3 Gill**
 - Southwest Association of Buffalo Soldiers, in cooperation with the Outback Steakhouse will be hosting a fund raiser luncheon for the Mountain View Colored Officers' Club Restoration Project. The luncheon will be held on Thursday, 19 February, during the hours of 11:30 AM and 13:00 PM. The details are noted on the announcement below.



- There is an annual expenditure of \$15.00 to be budgeted each year for membership
- **United Veterans Council – CW3-R Gill**
 - CW3-R Gill reported that our offer to host the Memorial Day ceremony at the Southern Arizona Veterans Cemetery on 25 May 2009 has been accepted by Director Larson.
 - SGM-R Pimple, of the Cemetery's Foundation agreed to provide the chapter with a copy of the action items list summarizing all of the activities necessary to execute this ceremony as well as a list of the veterans groups who have previously participated. He also briefed to the EXCOM the sequence of planning and emphasized that the most crucial element was the guest speaker. Several names were offered up for consideration:
 - MG Susan Lawrence, Commander NETCOM/9th Signal Command was identified as the primary candidate for keynote speaker at the ceremony.
 - COL (P) Warren Patterson, Deputy Commander, NETCOM/9th Signal Command was identified as the secondary keynote speaker should MG Lawrence not be able to participate.
 - There is a funding requirement of \$20.00 per year for membership for the council – approved.

Fund Raising – CW3-R Hastings (Absent)

- **Golf Tournament – CW4-R Whealy**
 - The Charity Golf Tournament is tentatively scheduled for 12 September 2009 at a course TBD. This is a change from the reported schedule date of 19 September as it was in conflict with other golf tournaments in area..
 - CW4-R Whealy indicated that the committee was considering hiring the Tucson Golf Pro, Mr. Scott Jesse,
 - Budget wise, CW4-R Whealy indicated that he would provide it later as not all of the expenditures were defined. TBD

- **Memorabilia** - Ms. Gill informed the board that she had an expenditure of in memorabilia since the EXCOM meeting last month. As the amount of items brought to luncheons has increased, she was able to acquire 2 rolling cases for \$23.00 and the EXCOM voted to reimburse her.
- **Pancake Breakfast** – CW4-R Preuss: The suggestion is to mail 10 tickets to each member of the chapter (minus the unaffiliated) in advance to improve the fund raising and gain better notification to the public. The date is to be determined after CW4-R Preuss meets with the owner(s) of the Landmark Café to determine which week is open.

Youth Services – CW3-R Horlick

- USAWOA Arizona Silver Chapter Scholarship
 - Working with Mr. Wright, Buena High School's Councilor, to participate in the scheduled Scholarship Meeting currently scheduled for Monday, May 11, 2008 at 7:00 PM). It is our Chapter's intent to have a uniformed member of the EXCOM to present any chapter-sponsored scholarships to Buena students that evening.
 - Looking for three volunteer members from the chapter to staff the scholarship committee (at least two volunteers, plus the committee chair as a third voting member and tiebreaker). The committee should meet before the end of January 2009 to select a suitable essay topic for the scholarship applications. Potential for consideration are
 1. Why is it important to volunteer to participate in community or youth activities?
 2. How is being American ever more important in a world that is rapidly evolving?
 3. If you chose to give service to our Government, how would you do it and why?
 4. What will President Obama's greatest challenges during his first year in office?
 5. Why is it important that every American exercise their right to vote?
 - Budget - \$3,000 for Scholarships plus \$300,00 for expenses.
- USAWOA JROTC Medal Update
 - Spoke with LTC Trombley about the USAWOA JROTC medal selection board. It is our intent to hold the board earlier in the second school semester so that awardees will be able to display the ribbon on their uniforms before the end of the school year. The way the board has been managed in the past, is that the JROTC Cadre select 12 deserving cadets, three in each LET year group. chapter members hold a military board with questions on general military subjects from the Cadet Guide, U.S. Government (part of the JROTC curriculum) and current events.
 - LTC Trombley recommended that we hold the selection board in March, after they (JROTC) complete their Spring Camp during the Spring Break that ends on 20 March. This is when the 3rd quarter grades are posted, and gives an up-to-date assessment for cadet selection for the board. He recommended that we hold 25 March, since that is Class A uniform day.
 - Will need a minimum of three members to conduct the board. We have board question from previous boards, and we will need to have a meeting sometime in February to update the board questions to reflect recent world events.
 - LTC Trombley requested the chapter provide him with a firm date for our annual Scholarship Golf Tournament. Last year the tournament occurred on a weekend that many cadets were involved in competitions, and were able to provide any support for our tournament. The proposed date of 12 September 2009 will be provided LTC Trombley as soon as this tentative date is negotiated with the Golf Course.
 - Budget: The proposed budget for youth activities is projected at the amount of **\$200.00 for the four \$100 savings bonds we voted on last year to accompany the medals plus \$49.00 for the medals.**

Professional Development - Pending

- Next PD Meeting – 20 January 2009, at the Elks Lodge, Speaker – CW4-R Tim Peters

New Business

- Election
 - Nomination Committee Chair – CW4-R Preuss
 - The suggestion for swearing in the new officials was made by the President to coincide with the WOA birthday in 2009. The Board agreed.

Announcements

- **Next EXCOM Meeting** - 11 February 2009 at the Landmark Cafe

Adjournment – CW3-R Gill Adjourned the meeting at 12:40PM.

2009 WOPD CALENDAR The WOPD calendar was presented to the Board for reference

#	DATE	DAY	LOCATION	PROGRAM
1	8-Jan	THU	LANDMARK CAFÉ	PER AGENDA
2	20-Jan	TUE	ELKS LODGE	TIM PETERS
3	12-Feb	TUE	LANDMARK CAFÉ	PER AGENDA
4	17-Feb	THU	ELKS LODGE	KEN KIMMEL
5	12-Mar	TUE	LANDMARK CAFÉ	PER AGENDA
6	17-Mar	THU	ELKS LODGE	
7	9-Apr	TUE	LANDMARK CAFÉ	PER AGENDA
8	21-Apr	THU	ELKS LODGE	
9	TBD	SAT	LANDMARK CAFÉ	CHARITY PANCAKE BREAKFAST
10	14-May	TUE	LANDMARK CAFÉ	PER AGENDA NOMINATIONS REPORT
11	19-May	THU	ELKS LODGE	NOMINATIONS
12	11-Jun	TUE	LANDMARK CAFÉ	PER AGENDA
13	16-Jun	THU	ELKS LODGE	ELECTION
14	9-Jul	TUE	LANDMARK CAFÉ	PER AGENDA
15	21-Jul	THU	MESQUITE TREE	INSTALLATION & WO CORPS BIRTHDAY
16	13-Aug	TUE	LANDMARK CAFÉ	PER AGENDA
17	18-Aug	THU	ELKS LODGE	
18	10-Sep	TUE	LANDMARK CAFÉ	PER AGENDA
20	12-Sep	SAT	PENDING	CHARITY GOLF TOURNAMENT
19	15-Sep	THU	ELKS LODGE	
21	8-Oct	TUE	LANDMARK CAFÉ	PER AGENDA
22	20-Oct	THU	ELKS LODGE	
23	12-Nov	TUE	LANDMARK CAFÉ	PER AGENDA
24	17-Nov	THU	ELKS LODGE	
25	10-Dec	TUE	LANDMARK CAFÉ	PER AGENDA
26	15-Dec	THU	MESQUITE TREE	HONORS & CHAPTER 37TH BIRTHDAY

Attachment A
REVISED STATEMENT,

10 JAN 09

Performed an internal audit of the financial records, dating back to 2007. This audit consisted of a comparison of the bank statements and the check register. Identified some errors resulting from improper dates resulting in errors in the "IN" and "OUT" categories. These corrections are noted below.

AZ SILVER CHAPTER WO FINANCE REPORTING START: 11 DEC 08 TO 8 JAN 09

START: \$7,643.48
IN: 00000.00
OUT: 00001.00
END: \$7,642.48

Correction: AZ SILVER CHAPTER WO FINANCE REPORTING START: 13 NOV 08 TO 11 DEC 08

START: \$8,526.95
IN: 110.00
OUT: 993.47
END: \$7,643.48

Correction: AZ SILVER CHAPTER WO FINANCE REPORTING START: 2 OCT 08 TO 13 NOV 08

START: \$11,033.80
IN: 467.00
OUT: 2,973.85
END: \$ 8,526.95
